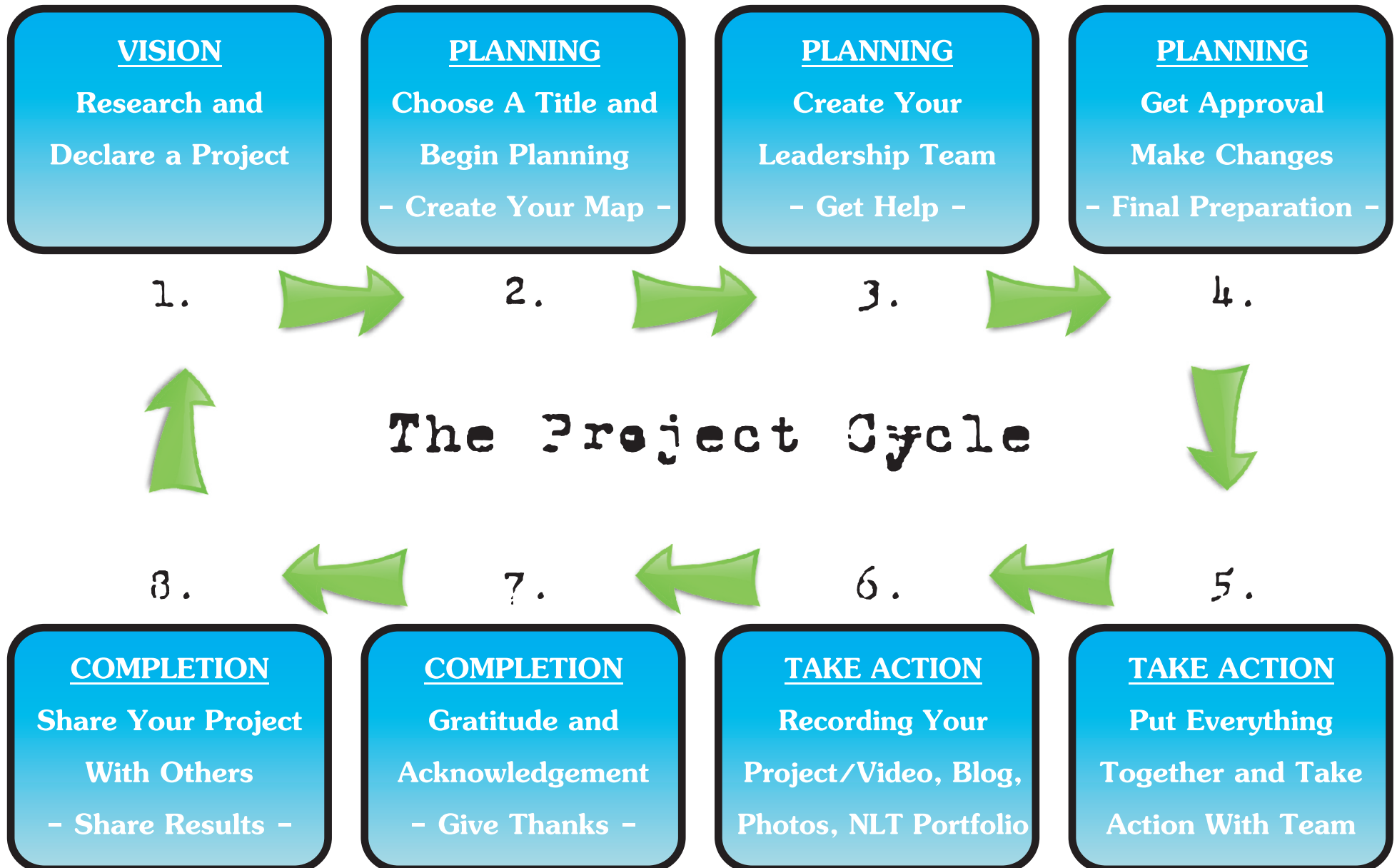


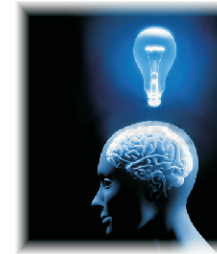
Project Based Leadership Training

Process Map



Project Based Leadership Training

Process Map



See A Need Or Problem
Imagine What You Would Like To Accomplish
Who Will You Help?
How Will You Know When You Are Finished?

ACTION STEPS

Jump Online and Research Your Idea
Ask Friends and Family About Idea
Declare Your Project By Writing it Down and Sharing With Others

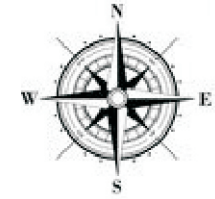
1.

Project Based Leadership Training

Process Map



PLANNING
**Choose A Title and
Begin Planning**
- Create Your Map -



A project plan starts by describing what you want to do and why

Who is this for?

What is the benefit?

Why do you want to do this?

List every major activity in your project ("counting backwards") - begin with the end in mind

List your schedule

List the resources you need

List the help you need

ACTION STEPS

Begin outlining a project plan of action - Choose a Clear Title

Write down specifics and begin creating your road map

Be very clear about your projects goals and end result.

Project Based Leadership Training

Process Map



PLANNING
**Create Your
Leadership Team**
- Get Help -



Who Will Help You Reach Your Goals?

Begin Recruitment - Ask For Help

Develop a Team of Leaders Who Are Responsible For Certain Aspects of Your Project

Develop a Team Of People Who Want To Help, But Have Less of A Role

Create a Way To Motivate and Inspire Them To Take Action

Be Sure to Share Your Vision and Be Clear Of Your Goals and Objectives

ACTION STEPS

Make a list of people in your circle of influence that may want to help.

Begin recruiting by jumping on the phones, making flyers, social networking, contact other organizations.

Review the Recruitment Guide on the Next Page.

3.

Leadership Project Recruitment Guide

Get On The Phone:

Get a team together and get on the phones – begin calling people in your community and ask them to help with your project. Tell them a story of why you are completing this project and inspire them to take action. Telling your story will help them see your values and your vision. You will build relationships based on values share which will motivate others to take action. This is a powerful exercise in itself for developing leadership and communication skills.

Social Networking:

Get on FaceBook and Myspace and others. If you are doing an animal project, go to Google and search for “Animal Networks” and join them as well. Chat with others, share your story and your message and invite others to help you with your project.

Work With Other Organizations:

There are local, regional, national, and international groups that can help you with your project. They want to help you with your project. Many times they command a large group of people who want to help you with your project. Search for them online and contact them to find out how they can help.

Add a Friend:

A powerful way to recruit is to combine any of these methods with the “add a friend” method. Simply ask them, “Who else do know that may want to help? Bring them along!”

Flyers:

They are cheap to print and get your message out in a big way. Put the Who, What, Where, When, and Why on your flyers. Put together a team and walk around and hand out the flyers. One on One interaction is best – hand someone a flyer and ask them if they'd like to help. You'll get a much better response than just putting them on doorsteps and on car windows (which is wasteful in many cases) – personal interaction is the best – you may even make a friend out the event!

Project Based Leadership Training

Process Map



A Well Planned event with 20 people will yield greater results than a poorly planned event with 100 people.

2 minds are greater than 1, and 10 minds are greater than 2. Get help and feedback. Don't be afraid to make changes to your plan and get it right before taking action, it will save you time and energy when it comes time to execute your project.

ACTION STEPS

Show your plan to parents, family, and instructors/teachers
Listen to their suggestions
Change Your Plan, if Necessary

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Process Map



TAKE ACTION
**Put Everything
Together and Take
Action With Team**



After Approval Of Your Plan, Collect Resources And Gather People For Your First Task
Remember: You're The Leader.

You Have To Tell People Why It's Important For Them To Help.

Start Collecting For Later Tasks

In Some Cases, Most Of Your Tasks Will Happen At About The Same Time
Execute The First Task Of Your Plan, And Move On To Task 2, And So On.

ACTION STEPS

Set a time to meet with your team and make sure everyone knows your plan.

Explain the steps and the reasons for each step.

Plan for the entire project, start to finish.

Delegate action steps for each participant.

Then - **TAKE ACTION AND EXECUTE YOUR PROJECT.**

5.

Project Based Leadership Training

Process Map



TAKE ACTION

Recording Your
Project/Video, Blog,
Photos, NLT Portfolio



During Your Project, Keep A Record Of What Happened:

Journal/Diary/BLOG

Pictures - Online/Printed

Film Making - Simple Videos

List Of Expenses/Details of Project

List Of People Who Helped

Problems And What You Did About It

ACTION STEPS

Start a simple BLOG (or use a current one) and record the details of your project.
Be sure to include pictures, video, testimonials, feedback, results, action steps...etc.
Include this in your Project Portfolio.

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Process Map



COMPLETION
Gratitude and
Acknowledgement
- Give Thanks -



Thankfulness and Gratitude is an important aspect of leadership.
Be sure to give thanks and acknowledge those that played a key role in your project.
You want all participants to help you in your next project, so end on a great note.

ACTION STEPS

Make (or download) a thank you card that you can send out to all participants who helped.
If possible include a gift, something memorable that would show your appreciation.



Project Based Leadership Training

Process Map



COMPLETION

Share Your Project

With Others

- Share Results -



An act of Leadership is sharing your project and your results with others in hopes of inspiring others to take action as well.

Share this program with others and encourage them to follow the process too.

You can share with a poster, a blog, a presentation, a booklet, a thank you flyer...etc.

This last step is the one that is most often forgotten but is an important role as a leader...

...Inspire others with your action.

ACTION STEPS

Collect your pictures and other souvenirs

Make a poster or report (doesn't have to be long)

Share your project and results with family, instructors, and others who might be interested